

Fee Collection Policy

Rationale

To administer with compassion while striving for justice and equity for all in the partnership of Catholic education

Fees and levies at St Peter's are used to provide a higher quality of education and allow for the provision of:

- Teacher support, administrative support and ground staff.
- Essential resources, facilities and equipment
- Maintain buildings, grounds and equipment.
- Service recurrent debts.
- Bridge address the shortfall and bridge the gap between what the state government pays per student in a catholic school compared to the payment made by state government to state schools.

Aims

- To ensure that all parents and guardians are well informed about expectations in regard to fee payment and collection procedures.
- To ensure all members of the school community are treated with fairness, compassion and justice in the process of payment and collection of fees.
- To ensure fee collection rates enable the ongoing provision of quality Catholic education for all students.

Continuing enrolment at St Peter's is conditional upon the payment of school fees and levies or, should the need arise, the participation in a process to determine a level of concession.

- All families pay fees at St Peter's. This is made very clear on enrolment.
- Catholic families who are experiencing financial difficulties can apply for concession.
- All concessions are assessed using the means testing template that requires a confidential meeting with Bursar, along with the verification of all sources of income and expenditure
- Families who fail to reply or fail to attend to any of the correspondence or requests for meetings to discuss overdue fees will place enrolment in jeopardy.
- While cancellation of enrolment is a last resort, it is necessary that families appreciate that failure to address the obligation agreed to at enrolment has this consequence.